

COUNTYWIDE DISTRICT BUSINESS MEETING

December 16th, 2010 - 9:00 a.m.

ATTENDEES: Maureen Hester, Diane Schoonhoven, Kate Knutson, Sheila Randel, Linda Rangel, Kelly Porterfield, Srini Vasan, Janet Pavlovich, Rosa Casillas, Claudia Norris, Marisol Taylor, Leticia Gallegos, Linda Haze, Jim Monreal, Geri K. Cox, Cecilia Belmontes De Anda, Claudia Norris, and Julie DeWall

AGENDA ITEMS PROCEEDED IN THE FOLLOWING ORDER:

I. MINUTES FROM PREVIOUS MEETING

Minutes from August 20th, 2010, were distributed. The districts were asked to contact Kim Linderholm if there are any corrections that need to be made. One correction will be made to remove from the top of the 1st page "Discussion took place to....." this text was carried over from a previous meeting.

II. SELPA Update -

a. Excess Cost Calculation and Low Incidence Funds - Claudia Norris, SELPA Director

Claudia reported that a revised template will be out soon. Everyone should have on file the Excess Cost Calculation Report at their site. This report explains the excess cost to provide services for special education. This calculation needs to be completed each year and kept on file. No due date is connected with the report at this time. Geri added that this has always been a requirement to have this on file, Claudia noted that they just wanted to bring forward the fact that this is a new template/calculator and if anyone needs assistance to contact SELPA.

Claudia reported that the last two years there has been a high need for low incidence equipment funds. Last year there was a very small amount that carried over. This year we are doing pretty well so far. Low incidence equipment is an IEP Team decision on what kind of equipment is needed by a student, and can be anything from technology to orthopedic type of equipment. Once the Low Incidence equipment funds are depleted and a student needs equipment, the district will have to cover the cost of any low incidence purchase. Claudia reported that this has not happened in the past; however, she wanted to let the districts know that this fund is a fixed amount, and once those funds are gone each year the district will have to absorb the cost of required equipment. Leticia will keep the districts notified if these funds get low by giving them regular updates on the balance.

b. AARA - Leticia Gallegos, Fiscal Analyst

Leticia reminded the districts to please have their AARA report to her by December 6th, 2010.

c. MOE-SEMA Report - Leticia Gallegos, Fiscal Analyst

Leticia announced that the districts passed their MOE's. She also noted that at the Superintendent's meeting a list of deadlines for various reports, are distributed. Leticia will email this information to the districts for their reference. Geri reported that on the MOE the Fed and State are disagreeing on how the "prior year" is reported for the 'Local only' test; the Federal auditors look only at the prior year and state uses a base year for the calculation.

III. Special Education Update - Marisol Taylor, Fiscal Manager

Marisol reported that she is working on the final amounts of SDC cost allocation for 2009-10. She will email the districts the final numbers. During one of the Superintendents meeting they approved a new BI class at Madera High. They are out to ad for an instructor at this point.

Claudia shared that she talked with a study group this week about the possibility of Mental Health joining with the Governors office in agreement on services being provided to students. If they decide to no longer provide mental health services through IEP through AB3632 students that are not on Medi-Cal will still need services and would then be the responsibility of the district, if there is not another way that SELPA could assist with this. Claudia continues to work with Behavioral Health and Social Services, they are not mandated to provide services, and however, schools are, so they are looking at different solutions. The grant letters have just been sent, however, funds have not been received. The mandate comes from the IEP, when a student is identified in an IEP that they need mental health services that is when it becomes the district's responsibility.

IV. Budget Updates - Geri K. Cox, Chief Business and Administrative Services Officer

a. Special Day Class (SDC) Cost Allocation

Geri announced that she would like to meet with the districts at the end of the meeting to further discuss SDC cost allocation.

Geri reported on the items discussed at the last BASC meeting she attended. Geri asked the districts if they had received their Mandated Costs reimbursements yet. Some of the districts had received some of their reimbursements and some had not. Geri reported information discussed on AB851, which rolled the 'Meals for Needy' and 'Beginning Teacher Salary' add-

ons to the base revenue limit, using the 2007-08 year as a base. CDE has posted on the website the amounts for each of the districts that are affected by this. CalPADs anomalies were also reported on at BASC and districts were being encouraged to contact the CSIS helpdesk if they have problems resolving their discrepancies. When the state group discussed Budget and the looming deficit, the Legislative Analyst has targeted a specific amount to be cut from education, and the difficulties there are in closing the gap. The Legislative Analyst is talking about proposing \$1.7 billion dollar cut this year, and a deferral of the same amount for next year. Attendees at this BASC meeting discussed possibly advocating for a blanket penalty waiver during the times of these cuts. The legislative analyst is still trying to push consolidating school districts as a means of saving, as well as to have county offices regionalize. CDE is also in transition with the new State Superintendent at this point. Geri noted that the new State Superintendent is being asked to look at flexibility as a top priority once instated. As a Medi-Cal update, Geri reported that there is a proposal out there right now that school medical providers be registered through CMS, it is at a proposal point right now, so when the period opens up for comment Geri will notify the districts.

Julie said that several of the districts reported that they could not get on the Extranet; Julie confirmed that the Extranet is down this week. Several brought up that they don't receive notifications at all from Extranet. Julie and Cecilia will look into this further.

V. Reminders - Cecilia Belmontes, Fiscal Manager

- a. District Revenue Limit Data submitted by CDE by COE - 12/15/10
- b. 1st Interim Reports to COE - 12/15/10
- c. 09/10 Audit Report to COE - 12/15/10
- d. P1 Attendance due to COE - 1/7/11
- e. 1st Interim Report certification completed by COE - 1/14/11
- f. District Board-reviewed & accepted 09/10 Audit Report prior to 1/31/11
- g. Assistance with the Payroll or SmartE issues, send to MCOEHelp@maderacoe.k12.ca.us

Cecilia reported that the District Revenue Limit Report, 1st Interim Reports, and 09/10 Audit Report were all due yesterday to Cecilia. P1 attendance is due 1/7/11, 1st Interim Certification completed by MCOE 1/14/11, each district's board needs to have reviewed and accepted the 09/10 audit report prior to 1/31/11. Cecilia reminded the districts if they needed help with payroll or SmartE issues to email MCOEHelp. Geri was asked if MCOE will be moving toward Fresno COE's payroll system. Geri confirmed that yes, they are moving toward that. There was a concern about what happens to the old information on the current system. Geri clarified that it will be converted and recorded for

historical use. There are a few options and different ways to do this. It appears that the data conversion for the employee payroll history information is doable. Geri asked the districts to think about what format they would like the data from the financial system going back to 1999, do they want summary reports, etc.

VI. Open Discussion or Concerns - District CBOs
None reported.

**THE NEXT MEETING IS SCHEDULED FOR:
Friday, January 21st, 2011, 9:00 AM - at Madera County Office of Education**